

Overview

UNIVERSITY OF JOS, NIGERIA

OFFICE OF THE REGISTRAR

INVITATION FOR PREQUALIFICATION OF CONTRACTORS FOR WORKS (CONSTRUCTION OF 500 SEATS CAPACITY LECTURE THEATRE) UNDER THE 2013 NEEDS ASSESSMENT INTERVENTION UNIVERSITY OF JOS, NIGERIA

PREAMBLE

In compliance with the provisions of the Public Procurement Act 2007, the University of Jos, Nigeria intends to execute the under-listed projects under the 2013 NEEDS Assessment Intervention and wishes to invite interested and competent Contractors for the procurement of:

Lot 1A: Construction of Lecture Theatre with reinforced concrete raked floor and attached offices on four floors.

Lot 1B: Construction of Lecture Theatre with reinforced concrete raked floor and attached offices on four floors.

Lot 2: Construction of Walkways on three floors, Conference Rooms on two floors and external works.

Lot 3: Supply and Installation of Auditorium and Office furnishings

SCOPE OF WORKS

(i) Construction of Lecture Theatre with reinforced concrete raked floor and attached offices on four floors.

(ii) Construction of walkways on three floors, conference rooms on two floors and external works.

(iii) Supply and Installation of Auditorium and Office furnishings.

MANDATORY REQUIREMENTS

The following are the mandatory requirements that should be provided by all interested contractors;

- (a) Evidence of company registration with the Corporate Affairs Commission (CAC).
- (b) Current company Audited Accounts for the last Three (3) years (i.e. 2014, 2015 & 2016) duly signed and stamped with a professional stamp by a professional accounting/audit firm and signed by the client.
- (c) Current evidence of Tax Clearance Certificate for the last Three (3) years (2014, 2015 & 2016).
- (d) Certificate of compliance with the provisions of section 6 (1), (3) of the amended Industrial Training Fund (ITF) Act No. 19 of 2011 (Evidence of up-to-date payment of ITF employer's contribution), valid for 2017.
- (e) Current Pension Clearance Certificate valid for 2017 from PENCOS in line with Pension Reform Act 2014 and evidence of remittance for all company staff.
- (f) Current Certificate of Interim Registration Report (IRR) with Bureau of Public Procurement.
- (g) Current Clearance Certificate from Nigeria Social Insurance Trust Fund.

OTHER REQUIREMENTS

- (a) Comprehensive company profile including names and resumes with photocopies of credentials of key staff (Technical and Administrative) with genuine and reachable addresses and phone numbers.
- (b) Evidence of Financial Capability and banking support and Statement of Account for the last 12 months.
- (c) Evidence of previous and value of similar projects undertaken in Nigeria by the company in the last five years (stating client, cost and pictures on A4 paper).
- (d) Evidence of similar and verifiable projects executed and/or completion certificate(s) or interim valuation certificates (and not just award letter(s)) within the last five (5) years.
- (e) Sworn Affidavit that none of its Directors has been convicted in any country for financial matters.

(f) Sworn Affidavit by the MD/CEO of the company (who will eventually sign contract documents) as registered with the Corporate Affairs Commission (CAC) indicating that all documents submitted are genuine and are verifiable.

(g) Annual Turnover (must be the same in both TCC and Audited Reports).

(h) Any other information to prove the company's corporate and technical expertise and capability.

SUBMISSION OF PREQUALIFICATION DOCUMENT

The Prequalification documents with evidence of payment of non-refundable fee of N25,000.00 (Twenty-Five Thousand Naira only) per Lot as Processing Fee confirmed by Bursary Department of the University should be spiral bound with table of contents and page numbering in the order of the requirements listed above and packaged in an envelope and should be clearly marked "Prequalification... State the Lot Number and Lot Title..." at the top left corner of the envelope with the company's name written on reverse side of the envelope.

All submissions are to be addressed to the Head, Procurement Unit, University of Jos and dropped in the Tenders Box in Room 94, Administrative Block, Bauchi Road Campus, Jos **not later than 12noon of Tuesday, 17th April, 2018.**

Payment Procedure

(i) Generate Remita Retrieval Reference (RRR) number online in favour of University of Jos via www.remita.net and ensure you select "TENDER FEES" for 'Name of Service/Purpose'.

(ii) Visit any Commercial Bank with the RRR form for payment.

(iii) Submit the print-out receipt of payment at the Bursary Department for confirmation.

OPENING OF PREQUALIFICATION DOCUMENTS

The documents shall be opened the same day Tuesday, 17th April, 2018) in the presence of companies' representatives who choose to attend at the University Senate Chambers at 12noon at the Bauchi Road Campus, Jos.

PLEASE NOTE

Notwithstanding the submission of the technical information, the University of Jos is neither committed nor obliged to include any company on any bid list.

(i) Only technically qualified companies shall be invited to attend the Financial Bids/ Proposals opening.

(ii) Original documents on any aspect of a Contractor's submission may be requested for sighting during and/or after the opening session.

(iii) University of Jos reserves the right to verify any claim by the companies. Companies shall therefore include necessary authority and guarantee for such verification; the absence of which will automatically result in the disqualification of such a Contractor/ Supplier.

(iv) The University of Jos reserves the right to reject any or all bidding packages.

GENERAL ENQUIRIES

For enquiries please call 09099596351 or e-mail procurement.unijos@gmail.com

Signed:

Monday M. Danjem

Registrar